

Privacy Policy

Policy statement

Carers and Disability Link (CADL) is committed to protecting and upholding the right to privacy of all workers, Independent Contractors (IC)s, Board members and clients we work with. In particular, in the way we collect, store and use information about them, their needs and the services we provide to them.

CADL requires all workers, ICs and Board members to be consistent and careful in the way they manage what is written and said about individuals and how they decide who can see or hear this information.

This policy conforms to the Associations Incorporation Act 1985 (SA), Children and Young People (Safety) Act 2017, the Privacy Act (1988) including the requirements imposed by the Privacy Amendment (Notifiable Data Breaches) Act 2017, and the Australian Privacy Principles which govern the collection, use and storage of personal information.

CADL will ensure that:

- The organisation meets its legal and ethical obligations as an employer and service provider in relation to protecting the privacy of clients and workers, ICs and Board members;
- Clients, workers, ICs and Board members are provided with information about their rights regarding privacy;
- All workers, ICs, and Board members understand what is required in meeting these obligations;
- It will adhere to all requirements imposed under the Privacy Act 1988, including the requirements imposed by the Privacy Amendment (Notifiable Data Breaches) Act 2017, to strengthen the protection of personal information.
- For Continuous Quality Improvement (CQI) purposes, CADL will undertake regular reviews of the Privacy Management systems to continue operating at best practice.

This policy relates to

- Australian Charities and Not-for-profits Commission
- Aged Care Quality Standards
- National Standards for Disability Services
- Children and Young People Safety Act
- NDIS Practice Standards
- National Standards for Mental Health Services
- SA Psychological Rehabilitation Support Service Standards
- Australian Service Excellent Standards
- Current Legislation
- Supporting Documents.